



HILLINGDON
LONDON



Residents' and Environmental Services Policy Overview Committee

Councillors on the Committee

Michael White, (Chairman)
Michael Markham, (Vice-Chairman)
Jas Dhot
Patricia Jackson
Kuldeep Lakhmana
Allan Kauffman
Judy Kelly
Brian Stead
John Morse

Date: WEDNESDAY, 22
FEBRUARY 2017

Time: 5.30 PM

Venue: COMMITTEE ROOM 4 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Published: Friday 10 February 2017

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This Agenda is available online at:

<http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=114&Year=0>

Putting our residents first

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www.hillingdon.gov.uk

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Terms of Reference

A central role of a Policy Overview Committees is to undertake in-depth policy reviews on specific issues. Reviews provide the opportunity to hear from members of the public and expert witnesses, including people from a wide range of external organisations. Reviews usually make recommendations to the Cabinet on how the Council could improve its work. They therefore perform an important role in opening up the policy-making process to a wider audience, including people who would not normally have the opportunity to participate.

This Committee undertakes the policy overview role in relation to the following matters:

- Highways, traffic, parking & street environment
- Local transport, including rail, cycling & London Underground
- Footpaths and Bridleways
- Road safety and education
- Planning & Building Control
- Libraries
- The Borough's heritage and history
- Sport & Leisure services
- Waste management & recycling
- Green spaces, allotments, woodlands, conservation and sustainable development
- Consumer Protection, Trading Standards & Licensing
- Registrars & Bereavement Services
- Local watercourses, drainage and flooding
- Environmental Health, Air & Noise Quality
- Local impacts of Heathrow expansion
- Local impacts of High Speed Rail

Agenda

Chairman's Announcements

- 1 Apologies for Absence
- 2 Declaration of Interest in matters coming before this meeting
- 3 To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private
- 4 To agree the Minutes of the previous meeting - 24 January 2017 1 - 6
- 5 Major Review - Shisha Bars, Lounges and Cafes 7 - 16
- 6 Council Policy on Replacement of Paving Stones
- 7 Forward Plan 17 - 20
- 8 Work Programme 21 - 24

Agenda Item 4



HILLINGDON
LONDON

Minutes

RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE

24 January 2017

Meeting held at Committee Room 3- Civic Centre, High
Street, Uxbridge UB8 1UW

	<p>Committee Members Present: Councillors Michael White (Chairman), Michael Markham (Vice-Chairman), Jas Dhot, Jazz Dhillon, Patricia Jackson, Allan Kauffman, Kuldeep Lakhmana, Judy Kelly and Brian Stead.</p> <p>Apology: Councillor John Morse (Councillor Jazz Dhillon substituting).</p> <p>Officers: Bill Hickson (Anti-Social Behaviour Investigation Team Manager), Ceri Lamoureux (Principal Accountant - Residents Services Finance), Gregory Pike (Operational Finance Manager, Residents Services), Colin Russell (Waste Services Manager) and Khalid Ahmed (Democratic Services Manager).</p>	
28.	<p>TO CONFIRM THAT ALL ITEMS MARKED PART I WILL BE CONSIDERED IN PUBLIC AND THAT ANY ITEMS MARKED PART II WILL BE CONSIDERED IN PRIVATE</p> <p>It was confirmed that all items on the agenda would be considered in public.</p>	
29.	<p>MINUTES OF THE MEETING HELD ON 22 NOVEMBER 2016</p> <p>Agreed as an accurate record .</p>	
30.	<p>BUDGET PROPOSALS REPORT FOR RESIDENTS SERVICES 2017/18</p> <p>The Operational Finance Manager introduced the report.</p> <p>The Committee was informed that Budget proposals had been developed to support a ninth successive Council Tax Freeze for all residents and an eleventh year for over 65s, whilst avoiding implementation of the Social Care precept and maintaining frontline services.</p> <p>This represented a significant achievement in light of continuing cuts to government funding for local government, estimated at 17% in 2017/18 alone, alongside a growing population, driving an ever increasing demand for locally provided services.</p> <p>The Committee was informed that savings had been developed under five broad themes, which focused on maintaining the existing service offer. These were Zero-Based Reviews; Preventing Demand; Service Transformation; Effective Procurement; and Maximising Income.</p>	<p>Action By:</p>

The Committee was informed that the draft budget report did not include the impact of the recent Local Government Provisional Settlement, which would be addressed in the budget report to February Cabinet.

Corporate Position

Members were informed that the principal challenge in delivering a balanced budget for 2017/18 was the development of significant savings, with the savings requirement for 2016/17 originally being estimated at £18,464k.

The budget proposals presented to Cabinet in December showed a £11,314k projected reduction in Government funding which would be off-set by increased Council Tax and Business Rates receipts of £4,638k which would reduce the net reduction in resources to £6,162k.

Reference was made to inflationary pressures and growth in demand, which continued to drive up the savings requirement. There were savings proposals of £14,388k presented in this draft budget.

Savings

Savings proposals currently developed totalled £14,388k across the Council for 2017/18, which included £1,669k of full year effects of prior year savings.

Members were informed that the total savings included in the draft budget for Residents Services/Group totalled £4,094k and covered the following areas.

Residents

Transformation - £1,997k
Zero Based Reviews - £1,615k
Effective procurement - £95k
Income generation - £387k

Fees & Charges

In relation to Fees and charges, the Council continued to benchmark fees & charges against neighbouring boroughs with charges being set at a maximum of 90% of the relevant benchmark. Details of proposed amendments included:

Highways / Crossovers & Skip Licensing
Golf Courses
Bereavement Services
Riding Establishments

Capital Programme

Members were provided with the key items contained within the draft capital programme:

Highways Structural Works - an additional £2,000k growth was included within this draft capital programme to support up to £3,000k investment in local highways infrastructure during 2017/18, with a further £1,000k per annum thereafter.

Battle of Britain Heritage Project - The budget reflected the latest total project cost, which including prior years, would be £5,987k.

Bessingby Football and Boxing Clubhouse - latest cost estimates for the planned development had resulted in project funding being increased by £420k to £1,370k which included prior years in this draft capital programme.

Environmental & Cultural Projects - growth of £600k was included to replenish the £1,000k fund for investment in a range of Environmental & Cultural projects within the Borough during 2017/18.

Ruislip Lido Railway Society Workshop - Replacement of the Society's workshop as the existing one had deteriorated. A new building would also be able to house a greater number of locomotives. Works had been costed at around £360k.

Uniter Building - This facility was located on the former site of RAF Uxbridge adjacent to the Battle of Britain Bunker and it was proposed to develop a stable and secure storage facility for the Borough's various collections of historical artefacts. Refurbishment and the addition of services and shelving storage had been estimated at £400k.

Harlington Road Depot Resurfacing - It was proposed to resurface the waste yard at Harlington Road Depot at an estimated cost of £200k.

Reference was made to the summary of key financial issues and the statement that the opportunity was being questioned the needs for services and examining alternative methods of service delivery. Officers said that clarification on this would be sought and communicated to Members.

Having considered the budget proposals, the following comments were asked to be submitted to Cabinet on the budget proposals:

The Labour Group acknowledged the savings which were having to take place across Residents Services, but expressed some reservations on the impact of stream-lining management structures, with subsequent loss of posts, and the impact this

	<p>would have on the remaining staff within the directorate</p> <p>Overall, the Committee noted the budget proposals and the continuing budgetary pressures for the Council, but expressed their appreciation at the work which had been carried out by officers, which was not impacting on services to residents.</p> <p>RESOLVED</p> <p>1. That the budget projections contained in the report be noted and the comments made by the Committee be submitted to Cabinet.</p>	
31.	<p>SHISHA BARS, LOUNGES AND CAFES</p> <p>The Committee was provided with a draft scoping report to consider which informed Members that the aim of the review would be to look at the controls the Council and its partners had in relation to the regulation of Shisha Bars, Lounges and Cafes in the Borough.</p> <p>The Council's Anti-Social Behaviour Investigation Team Manager attended the meeting and informed the Committee that established Shisha Bars which were contained on existing licensed premises could be regulated. However, there were "stand alone" Shisha Bars in the Borough which were much more difficult to identify regulate.</p> <p>The Committee was informed that there were seven established Shisha Bars, Cafes and Lounges in the Borough. However, there were probably others which the Council were unaware of. The importance of the local knowledge of Ward Councillors and of the Council's Out of Hours Team could provide information on other unregulated Shisha Lounges within the Borough.</p> <p>A case study was given on a Shisha Lounge in the Borough, where the Council's Anti-Social Behaviour Investigation Team had received a number of out of hours complaints. The nuisance had been emanating from a new structure in the grounds of the licensed premises which Council officers had no knowledge of.</p> <p>This structure was open in parts and had no sound insulation. Various Council services were involved in investigating the structure; planning enforcement, Food, Health and Safety, Licensing, Environmental Protection etc. The result was that it was found that the Shisha Lounge was an unauthorised structure, there were dangerous electrical installations, and as a result the structure was closed down.</p> <p>Reference was also made to other Shisha Bars which operated in cramped conditions which could cause a health and safety risk due to the wood, coal, or charcoal which was burned in</p>	

	<p>Officers were asked to ensure that guidance was passed onto charities on how they should deal with waste, and the options which were available.</p> <p>The Committee thanked officers for their support during the review, and particular thanks was given to the staff at New Years Green Lane Civic Amenity Site who had been monitoring the charity waste at the site to help Members during the review.</p> <p>RESOLVED –</p> <p>1. That the suggested recommendations, and the details contained in the final report be approved.</p>	
33	<p>FORWARD PLAN</p> <p>Noted.</p>	
34.	<p>WORK PROGRAMME</p> <p>The Committee noted the report and asked that an update on Cemeteries be given at the Committee's meeting in April.</p> <p>Noted.</p>	Khalid Ahmed
	<p>Meeting commenced at 5.30pm and closed at 6.30pm</p> <p>Next meeting: 22 February 2017 at 5.30pm</p>	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Khalid Ahmed on 01895 250833. These minutes are circulated to Councillors, Officers, the Press and Members of the Public.

Agenda Item 5

Residents' & Environmental Services Policy Overview Committee - Major Review 2016/17 - Shisha Bars, Lounges and Cafes

Contact Officers: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

The Committee will hear from witnesses from across several Council areas to help in the Committee's review into Shisha Bars, Lounges and Cafes.

OPTIONS OPEN TO THE COMMITTEE

The Committee is asked to consider the evidence given by the witnesses, together with further information provided by officers

INFORMATION

1. At the last meeting of the Committee, Members were provided with provided with a draft scoping report and background information to the review into Shisha Bars, Lounges and Cafes.
2. The Committee was informed that there were a number of controls which this Council had in relation to the operation of Shisha Bars, Lounges and Cafes and for this meeting the following officers have been invited to attend:
 - **Ian Meens - Licensing** - To advise activities carried out in licensed premises and licensable activities.
 - **Martin King - Trading Standards** - To advise on tobacco labelling and sale to children etc
 - **Noel Kelly - Planning Enforcement** - To advise on smoking shelter structures
 - **Oliver Darius - Food, Health & Safety** - To advise on the smoke free legislation and safety (fire risks)
 - **Nathan Welch - Anti- Social Behaviour Investigation Team** - To advise on nuisance created from smoke/noise
 - **Dr Steve Hajioff - Public Health** - To advise on the harms to health from Shisha smoking .
3. Bill Hickson, Anti-Social Behaviour Investigation Team Manager will also be in attendance.

4. For Members information a copy of Dr Jawad's paper on Public Health Implications of Shisha Smoking in London which was published by Westminster City Council will be circulated, which provides details of the health impacts of shisha smoking.

Papers with Report

Appendix A - Scoping report-



Residents' & Environmental Services Policy Overview & Scrutiny Committee Review Scoping Report

Shisha Bars, Lounges and Cafes

1. REVIEW OBJECTIVES

Aim and background to review

To look at the controls this Council and its partners have in relation to Shisha Bars, Lounges and Cafes in the Borough and to look at developing a strategy to deal with the health impacts and the nuisance, amenity and harm caused by unregulated shisha smoking.

The review could look at ways of engaging with both shisha smokers and businesses to raise awareness of the health and amenity impacts of shisha smoking, to help drive behaviour change. Possible outcomes for a review could be:

Regulate the Activity – a range of regulatory tools can be used to help limit the impact of shisha smoking, involving different services and agencies. The Council needs to best utilise the available powers in a coordinated and cost effective way.

Lobbying and Partnership – with no specific regulatory system in place to manage public shisha smoking, there is could be an opportunity to lobby for changes to legislation to enable better regulation of commercial premises offering this service. Existing powers are

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used to good effect in some cases, but on their own they do not adequately support the Council to work with shisha businesses to ensure they are compliant within a reasonable timeframe.

Shisha smoking is a London and nation-wide issue and it is important to further develop the Council's relationships with partner agencies, working jointly, sharing learning and moving forward with a unified position on shisha smoking, ensuring the Council can get the best results from our collective efforts.

Terms of Reference

1. To understand the health and amenity impacts of shisha smoking.
2. To examine the range of regulatory tools which could be used to help mitigate the impact of shisha smoking, working with different services and partners.
3. To look at the extent of the problem of unauthorised shisha bars, lounges and cafes in the Borough.
4. To assess the impact of shisha bars, lounges and cafes on residents who live close to these premises
5. To look at what other local authorities are doing in relation to regulating shisha bars, lounges and cafes.
6. To look at options available, and the development of a strategy, if appropriate and report to Cabinet as appropriate.

2. INFORMATION AND ANALYSIS

Shisha smoking is a way of smoking tobacco or herbal smoking product (which can be flavoured) through a waterpipe or hookah. Businesses are not required to have a specific licence for shisha smoking, and there is no definitive list of premises within the Borough of Hillingdon. However, the Council is aware of a large number of premises which offer shisha smoking through its licensing, trading standards, planning and enforcement functions.

Despite widely held misconceptions about the relative safety of shisha smoking – sometimes due to the misapprehension that smoking the tobacco through water ‘filters’ it of toxins – shisha smoking is at least as harmful to health as cigarette smoking. Public shisha smoking and the premises in which it takes place can also give rise to or contribute towards a number of amenity and quality of life issues, such as unauthorised or dangerous structures, noise and smells particularly late at night. In addition, shisha products sold in the UK are mainly illicit, with no duties paid. Whilst some of the health and amenity

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concerns can be managed using a range of existing regulatory powers, some areas of concern remain.

Current context

The Council has a number of controls in relation to the operation of shisha bars which are enforced by various teams from across the Council:

Trading Standards

Trading Standards has controls over tobacco as follows:

1. Sale of tobacco to under 18's

Tobacco cannot be sold to persons under the age of 18.

- Proxy sales are also illegal (whereby tobacco is sold to an adult purchasing on behalf of a young person).
- The manner in which shisha is used is such that the managers of a shisha business need to be particularly vigilant. Shisha customers will normally share pipes and best practice would be that the age of EVERYONE smoking should be checked.
- (It may be a sensible precaution not to allow under-18s into the building but this is not a requirement under the legislation).
- The following notice must also be displayed anywhere that tobacco is served.

2. Labelling of the tobacco products

The legislation covering the labelling of tobacco products is detailed

- Where the product is supplied in a water pipe to the customer eg chosen from a "menu", then the water pipes themselves should be labelled with the same written health warnings and pictures that are required on conventional packs.
- There may be difficulties in labelling the pipes and it may be possible to comply with the spirit of the law by other means eg on menus, or on cards given with the pipes.

3. Non-duty paid product

Enforcement of non-duty paid product is the responsibility of Her Majesty's Revenue and Customs (HMRC). However, Trading Standards work closely with HMRC and would draw any concerns to their attention.

Food Health and Safety Team

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The Food Health and Safety Team have controls around smoke-free places. Smoke free is governed by the Health Act and includes the following three powers:

1. A person who smokes in a smoke-free place commits an offence as follows:

- A smoke free place is either an enclosed or substantially enclosed premises used by members of the public or used in the course of paid or voluntary work.
- Shisha is a different way of smoking which poses a serious risk to health, and smoke free legislation applies in the same way whether or not the substance being smoked contains tobacco.
- Subject to other controls, shisha operators may set up at premises where smoking is carried out in the open air, or undercover in a partly enclosed space. Evidence must prove that the space is more than 50% open (non substantially enclosed.)

2. A person in management control of a smoke-free premise who fails to cause a person there to stop smoking commits an offence.

- Shisha operators often provide facilities for smoking shisha under cover claiming that they are non-substantially enclosed.

3. Failure to display signage is an offence.

- At least one non smoking sign must be displayed in a smoke free premises.

Environmental Protection Unit

The Environmental Protection Unit has input into controls through:

1. The Planning Process

During the planning application process, a noise assessment and a noise management statement would normally be required to demonstrate how noise would be mitigated and minimised.

Consideration would be given to the siting of a lounge, the hours of operation and what management controls would be in place.

2. Receipt of a complaint

Where complaints of noise and / or fumes are received about a premises, this can be dealt with under the Environment Protection Act 1990 as statutory nuisance.

There is no fixed level for nuisance defined in the legislation but it must seriously affect an individual's use or enjoyment of their property for a period of time and be a frequent problem.

The Council's Anti-Social Behaviour Investigation Team may get involved where there are issues of noise nuisance out of hours and will carry out monitoring visits where appropriate.

Planning

In the majority of cases, planning permission is required for the change of use of a property to a shisha lounge, and for any structure (extension or outbuilding / shelter) that is built to accommodate shisha pipe smoking.

In the absence of planning permission, such changes of use and structures are unauthorised. If they result in harm to the area, planning enforcement notices can be served on the owner and occupier.

There are two types of notices which could be served: A 'Material Change of Use' notice can require the cessation of the use, with the removal of shisha pipes etc. from the premises, and an 'Operational Development' notice can require the demolition of the structure.

The approval of the relevant Planning Committee is required to serve such notices. Notices take effect in 1 month unless an appeal is made against them to the Secretary of State, and after the effective date there is a period for compliance which is typically 1 to 3 months.

The use / structure only becomes illegal after the expiry of the notice period. Prosecution through the criminal courts is possible for non compliance.

Responsibilities

This review will concern a number of Council services within in Residents Services: Licensing, Trading Standards, Food Health & Safety, Environmental Protection Unit, Planning Enforcement and Public Health. The services which support the Licensing function are covered under the Portfolios of the Cabinet Member for Community, Commerce and Regeneration, the Cabinet Member for Planning, Transportation & Recycling and the Cabinet Member for Social Services, Housing, Health & Wellbeing. External organisations involved are other local authorities.

Current intelligence, best practice and research

A number of other local authorities have undertaken studies and reviews which could help the review in terms of consideration of recommendations and best practice.

Further information

Throughout the review, Members will be made of aware of publications and studies which will help inform Members during the review.

Public Health Implications of Shisha Smoking in London (2013) Dr Mohammed Jawad, Imperial College London. Published by Westminster City Council

3. EVIDENCE & ENQUIRY

Information will be provided on the number of shisha bars, lounges and cafes within the Borough, both regulated and unregulated. Information on the practices of surrounding Boroughs will also be presented to Members to help the review formulate suggested recommendations.

More detail will be provided on the health & safety impact of shisha bars, together with the controls the Council and its partners have in enforcing the regulations around these premises. Information will also be provided on the legislative framework around shisha premises.

Witness testimony

Witnesses will be invited from Council services such as Licensing, Trading Standards, Food Health & Safety, Environmental Protection Unit, Planning Enforcement and Public Health. In addition contact could be made with other neighbouring local authorities to look at their controls and to look at best practise which this Council could adopt.

Lines of enquiry

What is the extent of shisha smoking within the Borough?

What current control does this Council have in relation to enforcing the various implications of shisha smoking in the Borough?

What are the health risks to shisha smokers and to those who live in close proximity to shisha bars, lounges and cafes?

What education is provided by the Council in relation to informing residents of the potential health risks associated with shisha smoking?

What are other local authorities doing differently to this Council in terms of controlling the problems associated with shisha smoking?

Emerging conclusions or themes for development

These will emerge and become apparent as the review progresses.

4. REVIEW PLANNING & ASSESSMENT

Proposed timeframe & milestones for the review up to Cabinet and beyond in terms of monitoring:

Meeting Date	Action	Purpose / Outcome
24 January 2017	Agree Scoping Report	Information and analysis plus witness evidence from internal sources
22 February 2017	Witness Session 1	Evidence & enquiry - witness evidence from internal sources and other local authorities
22 March 2017	Witness Session 2	Evidence & enquiry - Final witness session and suggested outcomes for the review
26 April 2017	Draft Final Report	Proposals – agree recommendations and final draft report

Resource requirements

None.

Equalities impact

The review will give consideration to the impact of shisha smoking and the premises used for this practise. The effect on certain communities within the Borough will be considered.

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Forward Plan

Contact officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision maker on key decisions that relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

OPTIONS OPEN TO THE COMMITTEE

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

INFORMATION

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider and comment on these items.
2. Committee Members are requested to send in any questions they have regarding the attached Forward Plan or on any reports going to the next meeting of Cabinet, and to notify any officers that they would like to attend to give advice.

SUGGESTED COMMITTEE ACTIVITY

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision making.

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Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Public / Private Decision & reasons
Council Departments: RS = Residents Services SC = Social Care AD = Administration FD= Finance Cabinet – 16 February 2017									
145b	The Council's Budget – Medium Term Financial Forecast 2017/18 - 2021/22 BUDGET & POLICY FRAMEWORK	Following consultation, this report will set out the Cabinet's proposals for the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2017/18 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration. Subject to Cabinet's decision, the budget will then be referred to full Council for approval.	All	23-Feb-17	Cllr Ray Puddifoot MBE & Cllr Jonathan Bianco	FD - Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		Public
167	The Supply & Servicing of Library Acquisitions for the London Borough of Hillingdon	This report will seek approval from the Cabinet to utilise a Framework to purchase both Adult and Children Fiction and Non Fiction books and associated reading materials for the Borough's Libraries and the Schools Libraries Service.	All		Cllr Richard Lewis	RS - Paul Richards			Private (3)
Cabinet – 16 March 2017									
171	Noise Supplementary Planning Document - POLICY FRAMEWORK	This report to Cabinet will propose updated planning policies around noise and seek approval to go out to public consultation on it.	All	Date - TBC	Cllr Keith Burrows	RS - Muhammad Islam	Statutory consultation, Policy Overview Committee and residents	NEW	Public
176	Accessible Hillingdon Supplementary Planning Document - POLICY FRAMEWORK	Cabinet approval will be sought for Public Consultation on the revised 'Accessible Hillingdon' Supplementary Planning Document.	All	Date - TBC	Cllr Keith Burrows	RS - Ali Kashmiri / Charmian Baker	Statutory consultation, Policy Overview Committee and residents	NEW	Public

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Agenda Item 8

WORK PROGRAMME 2016/17

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

All meetings to start at 5.30pm

Meetings	Room
16 June 2016	CR3A
27 July 2016	CR3A
21 September 2016	CR5
27 October 2016	CR4
22 November 2016	CR6
24 January 2017	CR3
22 February 2017	CR4
22 March 2017	CR4
26 April 2017	CR4

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PART I – MEMBERS, PUBLIC & PRESS

Residents & Environmental Services Policy Overview Committee

2016/17 DRAFT Work Programme

Meeting Date	Item
16 June 2016	Residents & Environmental Services Policy Overview Committee Possible Review Topics 2016/17
	Weed Control - Information report
	Work programme for 2016/17
	Cabinet Forward Plan
27 July 2016 - CANCELLED	Budget Planning Report for Residents Services
	Scoping Report and witness session for First Major Review
	Safety at Sports Grounds Report
	Work Programme
	Cabinet Forward Plan
21 September 2016	Scoping Report and witness session for First Major Review
	Update on the Local Plan 2
	Cabinet Forward Plan
	Work Programme
27 October 2016	Major Review - Second Witness session
	Weed Control - Update
	Cabinet Forward Plan
	Work Programme
22 November 2016	Major Review - Witness Session and suggested recommendation
	Safety at Sports Grounds
	Shisha Bars - Background to review topic
	Cabinet Forward Plan

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PART I – MEMBERS, PUBLIC & PRESS

	Work Programme
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24 January 2017	Draft Budget Proposals Report for Residents Services 2017/18
	Disposal of Charity Shop Waste through New Years Green Lane Civic Amenity Site - Draft Final Report
	Second Major Review - Shisha Bars, Lounges and Cafes - Draft Scoping Report
	Cabinet Forward Plan
	Work Programme

22 February 2017	Second Major Review - Shisha Bars, Lounges and Cafes - Witness Session
	Single meeting Review - Policy on replacement of Paving Stones
	Cabinet Forward Plan
	Work Programme

22 March 2017	Second Major Review - Shisha Bars, Lounges and Cafes - Witness Session and suggested recommendations
	Noise Supplementary Planning Document - Policy Framework
	Single meeting review
	Cabinet Forward Plan
	Work Programme

26 April 2017	Consideration of future review topics
	Accessible Hillingdon Supplementary Planning Document - Policy Framework
	Update on Cemeteries
	Cabinet Forward Plan

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PART I – MEMBERS, PUBLIC & PRESS

	Work Programme
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PART I – MEMBERS, PUBLIC & PRESS